

# Genpact AP Advance Overview

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V1.0

## Overview

Genpact AP Advance is one of the solutions from the Genpact AP Suite, which provides a robust, future-proof platform to effectively connect with vendors around the world. It automates the Accounts Payable (AP) process with an easy-to-use service-oriented architecture and enhances relationships with suppliers. Combining digital and process expertise, Genpact AP Advance transforms account payables and helps strengthen relationships with your vendors.

It provides end-to-end visibility and facilitates prompt payment to the vendors. Genpact AP Advance uses a combination of Accounts Payable automation and advanced workflow to shorten cycle times and approvals. It also makes resolution processes simpler in the bargain. It is a true cornerstone of intelligent procurement operations.

Genpact AP Advance is one of the market-leading accounts payable solutions that makes invoice processing touchless with dynamic workflows and automation. It eliminates non-standard manual processes and high cost of operations through its automated workflows. The self-service portal brings higher visibility and drives supplier satisfaction.

## Key features and benefits

Genpact AP Advance offers the following key features and benefits to customers:

- Invoice Ingestion
  - Manual
  - Email
  - OCR
  - Mailroom/Scanning
- Work Allocation
  - Work List
  - Search List
  - Assign/Reassign Invoices, Assign/Reassign Work Items
- Invoice Processing
  - Approval/Exception Handling WF
    - Sequential WF
    - Exception Handling
    - Rejections
  - Quality Checks
  - Download Data
- Workflow
  - Auto Routing of Work Items
  - Reminders/Escalations
  - Approval Process
    - Delegation of Authority
    - Sequential WF
  - Exception Handling
    - Review
    - Resolve/Reject/Route
- Buyer Portal
  - Approval/Exception Handling

- Bulk Approval
    - Review Invoices
    - Delegation of Authority
- Analytics
  - Configurable Reports
  - Configurable Dashboards
- AP Helpdesk
  - Integrated Inquiry Management
- Language Support

For details on how Genpact AP Advance works, see the *Off-The-Shelf AP Advance* document.