

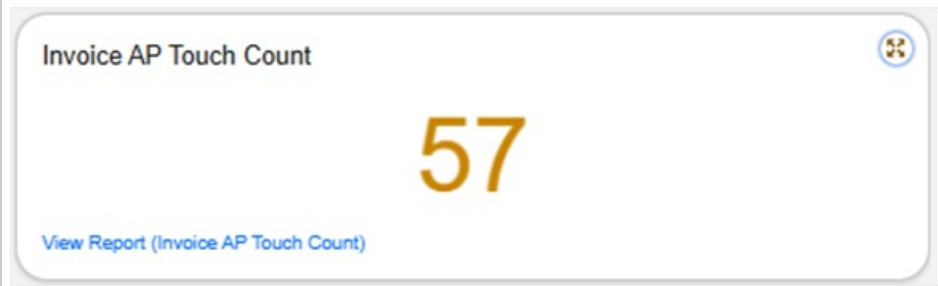
Invoice AP Touch Count Report

Last Modified on 05/28/2025 3:52 am EDT

V1.0

Overview

The Invoice AP Touch Count report is designed to track the number of interactions with an invoice by Processor portal users. It specifically monitors instances where processors actively edit an invoice and meet predefined criteria configured within the report settings. The report ensures that only meaningful interactions, such as changes that align with business rules or impact the invoice's status, contribute to the touch count.



Key features

- Tracks the number of manual touches per invoice.
- Identifies inefficiencies in invoice processing workflows.

Click **View Report** to view a detailed list of invoices with their touch count.

AP Advance												
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Report: Interacts with AP Invoice Extensions												
Invoice AP Touch Count												
It stores the number of times the invoice has been worked upon by the AP (Accounts Payable) department.												
Enable Field Editing Add Chart Filter Edit												
Total Records: 57 Total AP Touch Count: 106 Total Total Amount: 317,562.000												
Invoice: AP Ref No	AP Touch Count	Invoice No	Invoice Date	Document Type	Invoice Type	Vendor Name	AP Vendor Code	Currency	Total Amount	Legal Entity		
INV-00327489 (1)	1			Non PO Invoice	Non PO Invoice				0.000	LE91		
Subtotal	1								0.000			
INV-00327589 (1)	3			Non PO Invoice					1.000			
Subtotal	3								1.000			
INV-00327743 (1)	1			PO Invoice	Goods/Material				1.000	LE91		
Subtotal	1								1.000			
INV-00327744 (1)	1			Non PO Invoice	Non PO Invoice				1,204.000	LE91		
Subtotal	1								1,204.000			
INV-00329617 (1)	1			Non PO Invoice	Non PO Invoice	test			100.000	COO2		
Subtotal	1								100.000			
INV-00331324 (1)	1			Non PO Invoice					0.000			
Subtotal	1								0.000			
INV-00331325 (1)	1			Non PO Invoice					0.000			
Subtotal	1								0.000			
INV-00332409 (1)	1		21/11/2023	Non PO Invoice	Non PO Invoice	Wal-Mart		USD	3,000.000	LE91		
Subtotal	1								3,000.000			
INV-00332484 (1)	5			PO Invoice	Goods/Material	User And Account/Contact/Relation			38.000			